



# Executive Partnership Board

## Minutes 10 March 2014

<b>Members in attendance:</b>	
David Bone	Assistive Technology Partnership Board
Zita Calkin	Autism Partnership Board / Learning Disability Partnership Board
Andrew Clark	Physical and Sensory Disability Partnership Board
Ian Cormack	Carers Partnership Board
Martin Holt	Chiltern District Council
Elaine Jewell	Wycombe District Council
Ainsley Macdonnell	Service Manager, Strategic Commissioning
Ryan Mellett	Older People's Partnership Board
Sue Pigott	Talkback
Christopher Reid	OPPB and PSD PB
Jean Rein	Talkback - Learning Disability Partnership Board
Jane Taptiklis	Chiltern CCG
Tracey Underhill	Buckinghamshire Healthcare NHS Trust
<b>Others in attendance:</b>	
Debi Game	SUCO
Helen Wailing	Democratic Services Officer



No	Item
1	<p><b>Welcome and apologies</b></p> <p>Apologies for absence were received from Nadiya Ashraf, Fred Charman, Steve Goldensmith, Stephanie Moffat, Kurt Moxley and</p>

	<p>Adam Willison.</p> <p>David Bone was in attendance as a representative of the Assistive Technology Partnership Board, in place of Adam Willison.</p> <p>Martin Holt was in attendance as a representative for Chiltern District Council and South Bucks District Council.</p> <p>Sue Pigott said that Fred Charman was unable to be at the meeting and that he would be retiring as Chairman of the Learning Disability Partnership Board (elections would be held for a new Chairman). Ainsley Macdonnell said that this was sad news, and members agreed that a card should be sent to Fred Charman from the Executive Partnership Board – <b>Action: AMD</b></p>
<p><b>2</b></p>	<p><b>Minutes of the meeting held on 2 December 2013</b></p> <p>The Minutes of the meeting held on 2 December 2013 were agreed and signed as a correct record.</p>
<p><b>3</b></p>	<p><b>Action Sheet</b></p> <p>Partnership Board priorities template – this action would be carried over to the next meeting, as most boards had not completed their priorities yet for 2014-15. Chris Reid noted that boards should take the AfW portfolio plan into account when setting their priorities.</p> <p>Dates for ‘keeping safe’ meetings. Jean Rein said that she had not circulated the dates as the Learning Disability Partnership Board had been concerned about the number of people who might attend the meetings. Members discussed this and it was agreed that one representative from each board should be nominated. Jean Rein would circulate the date of the next meeting and the minutes of the previous meeting – <b>Action: All / JR</b></p> <p>Paralympic Flame working group – Andrew Clark said that most boards had still not nominated a representative for the group – <b>Action: All</b></p> <p>Structure chart / family tree of boards / committees – Ainsley Macdonnell said that there were two existing structure charts which she would combine, and circulate – <b>Action: AMD</b></p> <p>Members discussed the partnership board structure and noted that the</p>

	<p>mechanism for feeding upwards to the Health and Wellbeing Board was not there. Members discussed this and it was agreed that Healthwatch would be invited to be a member of the Executive Partnership Board (Healthwatch also sat on the Health and Wellbeing Board) – <b>Action: Debi Game</b></p> <p>Members noted that improvement could be made in feeding into Partnership Boards from other groups. A member asked if the voluntary sector was represented on the Health and Wellbeing Board. Zita Calkin said that the Health and Wellbeing Board had held a workshop and had invited voluntary sector representatives.</p> <p>Ainsley Macdonnell said that she would speak to Trevor Boyd about the links between the partnership boards and the Health and Wellbeing Board, and ask how the line of communication could be opened.</p> <p>Martin Holt suggested that the Executive Partnership Board could influence the indicators set by the Health and Wellbeing Board. Martin Holt said that the CDC Community Plan would pick up on health inequalities, and that there was a ‘golden thread’ running through the boards.</p>
<p><b>4</b></p>	<p><b>Partnership Board Key Points / Priorities and SUCO Update</b></p> <p><b>Autism Partnership Board</b>  Zita Calkin reported that the Autism Partnership Board had held its first meeting on 5 February 2014 and that there had been a really good turn out.</p> <p>The Board had agreed the following key objectives to focus on:</p> <ul style="list-style-type: none"> <li>• Raising awareness of autism</li> <li>• Improving skills and knowledge of all staff through training</li> <li>• Development of an autism pathway for diagnosis, assessment and support</li> <li>• Good, clear, accessible information and guidance about the pathway</li> </ul> <p>Kathy Erangey had attended the first meeting to tell the Board about the work of Autism Oxford and how people were supported in Oxford. Autism Oxford would be providing a demonstration of training delivered by people with autism.</p> <p>The Autism Partnership Board would link into the LDPB and the MHPB. The Autism Partnership Board covered all ages.</p> <p><b>Assistive Technology Partnership Board</b>  David Bone said that he was happy to take any questions on his report.</p>

Buckinghamshire had been selected by UK telehealthcare (a national AT membership body) to host its first quarterly provider forum. This was a prestigious opportunity to promote the work Buckinghamshire had undertaken in development of AT. The forum would be held in the Oculus in Aylesbury.

Buckinghamshire had also been involved in an exchange with clinicians from the USA.

David Bone referred to page 14 and said that there had been lots of concerned enquiries from ex- Red Kite customers about Red Kite finishing the alarms service. Ainsley Macdonnell said that they were aware of this, although they had not been aware of this when the letters had been sent out. Discussions had been held about how that service could be replaced. Ainsley Macdonnell said that she would check who the contact was for people or organisations who were concerned –

**Action: AMD**

Andrew Clark said that members should also be aware that the private sector had moved in quickly and were contacting people. Martin Holt asked if there was any information that could be distributed. Ainsley Macdonnell said that she would ask Adam Willison to put together some information – **Action: AMD**

### **Carers Partnership Board**

Ian Cormack reported as follows:

- There had been a lot of engagement with other organisations, including clinical commissioning groups.
- A new Carers contract had been awarded to Carers Bucks, which would involve more information-sharing.
- The Carers Partnership Board priorities would take into account the Care and Support Bill.
- The Carers e-learning module would be accessible to anybody, and would be a good induction for new Board members.
- The Board would be looking at young adult carers and self-funders and Carers Bucks were doing some work with the Fremantle Trust.

### **Learning Disability Partnership Board**

- The Board was looking at Winterbourne and at a premature deaths inquiry.
- The Board was working on the 'Keeping Safe' Group and the Health Action Group.
- The Board was still pushing in regard to health passports for funding etc.
- The representatives who came to LDPB were expected to complete actions which were agreed.
- The Board had been contacted by Belgian representatives who were coming to talk to Talkback as a place of best practice.

### **Mental Health Partnership Board**

Kurt Moxley had sent apologies for the meeting.

### **Prevention Partnership Board**

Steve Goldensmith had sent apologies for the meeting.

### **Older People's Partnership Board**

Chris Reid updated that Debi Game had provided an update on the development of the Older People's Conference via the OPPB planning sub-group. The Conference had been booked for 26 March 2014. The outcomes of workshops from the Conference would be used to shape the OPPB Action Plan for 2014-15.

Debi Game said that the Conference had been over-subscribed, and that 120 people would be attending. The Conference would be opened by the Cabinet Member for Health and Wellbeing and Trevor Boyd would be making the keynote speech. Noel Brown would be in attendance for the whole day. There would be a good mix of people in attendance, including 'Men in Sheds,' 'University of the Third Age,' and OPAGs.

Chris Reid continued as follows:

- Tracey Underhill had attended the last OPPB meeting to provide an update on BHT Engagement and the 'Big Conversation.'
- Steve Goldensmith had also attended the OPPB to update on the Housing Strategy and the latest developments.

### **PSD Partnership Board**

Chris Reid reported that the PSD Partnership Board had met on 29 January 2014.

Paul Greenhalgh had attended the meeting to provide information about the Care and Support Bill. His presentation had been well-received, and Chris Reid recommended that other partnership boards invite Paul Greenhalgh to speak to them.

### **SUCO**

Debi Game said that her report contained the Strategic Vision for SUCO for 2014-15.

SUCO also wanted to develop a protocol for service user and carer engagement in Buckinghamshire, which would identify what people would be signing up to.

Debi Game asked if a protocol was something which EPB members would like to see. Ian Cormack said that he would be interested to see the toolkit, with clear parameters.

Andrew Clark said that the protocol was a brilliant idea, which was long

	<p>overdue. There would be challenges but it was right to confront those issues.</p> <p>Ainsley Macdonnell asked about timing. Debi Game said that she would like agreement today that they should develop this. Ainsley Macdonnell said that they should set out what the requirement was and that they would look at it. It was about getting consistency of engagement.</p> <p>Ryan Mellett said that people became fed up with different engagements, and said that these needed to be condensed.</p> <p>Ian Cormack said that the guidance should be brief and succinct. Andrew Clark said that the Stoke Mandeville Standard should be linked in.</p> <p>Debi Game asked if members would be happy to receive papers between meetings. Members said that they were happy to do this.</p> <p>Ian Cormack suggested that a working group would be needed. Debi Game said that a working group would be needed when they were at the point of developing the toolkit.</p>
<p><b>5</b></p>	<p><b>Dignity Update</b></p> <p>Chris Reid gave the following update:</p> <ul style="list-style-type: none"> <li>• There had been agreement for joint funding for a local Dignity in Care campaign.</li> <li>• Healthwatch Bucks would be running a project for volunteers to visit and interview service users, using the Healthwatch 'enter and view' power. The Quality in Care Home Team would be advising on this. This project was not about replacing contract monitoring or the work of the Quality in Care Home Team, but was about an additional level of feedback to show areas of improvement needed.</li> </ul> <p>Andrew Clark asked if voluntary organisations would be able to ask Healthwatch to look at something in particular. Chris Reid said that they would need to work out the process. As a result of the visits a feedback report would be put together.</p> <p>Ian Cormack asked if the feedback report would be sent to the CQC. Chris Reid said that it would and that the report would also be sent to contract managers.</p> <p>Chris Reid said that they would also be looking at Council members being involved, and taking part in the training with volunteers.</p>
<p><b>6</b></p>	<p><b>Olympic Legacy</b></p>

Andrew Clark told members that the 'Paralympic Legacy' or 'The Legacy' was a major economic driver in Buckinghamshire, alongside Silverstone and Pinewood Studios.

The Bucks Legacy Board was a high-level Board, chaired by BCC. The Legacy Board aspired to secure advantages for Buckinghamshire they could not otherwise. The Paralympic flame would be lit every two years (bigger and better each time). The lighting ceremony had recently been shown on Channel 4. Hundreds of thousands of people across the World now knew about Stoke Mandeville.

The Legacy Board also wanted to transmit its aspiration to work going on in Buckinghamshire, as this was a very effective way of obtaining funding, e.g. the aspiration for Buckinghamshire to become the most accessible County in the UK.

Representatives from Sweden, Norway and Canada had attended a workshop run by BUDS. Visit England was prepared to put funding in.

Regarding taxis, there would shortly be a new quality assurance scheme to ensure that disabled people were charged the same fare as non-disabled people and that taxis should carry assistance dogs etc.

The Stoke Mandeville Way was an accessible footpath. There was a proposal for another one in Wycombe.

Ian Cormack said that there was a difference between hackney carriages and private hire vehicles.

Martin Holt said that all taxis and hackney carriages in Aylesbury and High Wycombe were now wheelchair-accessible. However this was not the case in Chiltern or South Bucks. The Executive Partnership Board could add pressure for Chiltern and South Bucks also to do this.

**Action: letter to be written with figures for wheelchair users**

A hackney cab could be booked by phone or picked up at a taxi rank. A private hire vehicle could only be booked by phone.

Andrew Clark said that taxis offering accessibility would obtain more business, so there was an advantage to the taxi drivers. However it was necessary to acknowledge that wheelchairs were only a small part of the trade.

Ian Cormack said that in London taxis were happy to take wheelchairs, but not to strap them in, as this took them longer.

Martin Holt said that Chiltern District Council had brought in a new requirement for all taxi drivers to go on a disability awareness course. Zita Calkin said that this would be a good issue to take to the Health

and Wellbeing Board.

Ainsley Macdonnell asked how she could get more involved and said that she was happy to join a working group.

Andrew Clark said that each partnership board needed to nominate a member for the Legacy working group.

Tracey Underhill asked if there was a registered list of disability-friendly taxi companies. Andrew Clark said that he would distribute a list of taxis who had signed up to the tough code of conduct which was administered by BUDS, with the co-operation of the District Councils. This would be going live in April 2014. Zita Calkin suggested that this code be linked with the 'Support with Confidence' Scheme.

Ryan Mellett asked how much the taxis would charge. Andrew Clark said that the Code of Practice said that they should charge the 'normal' price for that vehicle.

Martin Holt said that a hackney cab could only charge what was on the meter. Martin Holt also said that it was an offence for a taxi to refuse to carry someone.

Ian Cormack asked if District Councils were contributing to the cost of the scheme. Andrew Clark said that they were.

Jane Taptiklis asked if Children's Services were involved with the Legacy work. Andrew Clark said that they were not, but that they should be. Sue Imbriano was a member of the Legacy Board. Zita Calkin suggested that Health Commissioners for children be involved too.

Ryan Mellett said that at Wycombe Hospital, if you booked a taxi, there was no way of proving that you had done so. Tracey Underhill said that the taxi driver should have the name of the person who had booked it. Ryan Mellett also said that some taxis for wheelchair use were too high. Ian Cormack said that the taxis should let their ramp down to the level of the kerb.

**7 Safeguarding Item**

As the meeting had run over time, members agreed to defer this item.

Jean Rein would circulate the minutes of the previous 'keeping safe' meetings, and the date of the next meeting, which was on 25 March 2014 at 10am at Talkback. The outcome of the meeting would be reported at the next meeting.



	Ainsley Macdonnell asked everyone to pick up a Safeguarding hand-out pack.
<b>8</b>	<p><b>Opportunities for joint working - deferred from last mtg</b></p> <p>Ian Cormack said that this item had been about setting up a temporary group on a generic topic (e.g. direct payments).</p> <p>Jean Rein said that they needed to see the boards' priorities to be able to identify common issues.</p> <p>Members agreed to defer this item to the next meeting.</p>
<b>9</b>	<p><b>Item to refer issues / make recommendations</b></p> <p>This had been covered earlier in the meeting.</p>
<b>10</b>	<p><b>Date of next meeting</b></p> <p>16 June 2014, 1:30pm, Mezzanine Room 2, County Hall, Aylesbury</p>

**Chairman**

